

**Agenda for PSI Regulatory and Professional Policy Committee
on 6 June 2024 at 10 am.**

The meeting will be held in a hybrid format at PSI House and on Microsoft Teams.

Colour code: Red—for decision; Green—for discussion; Blue—for information

Agenda Notation: * = document provided in advance;

** = will be presented in slide deck at the meeting;

*** = verbal update

Indicative time	Item and descriptor		Presenter
10.00	A	Apologies	Chair
10.02	B	Declaration of Interests (See appendix A below)	Chair
10.03	C	Approval of Meeting Agenda*	Chair
10.04	D	Approval of Minutes – 11 April 2024 meeting*	Chair
10.05	E	Operationalisation of Third Country Qualification Recognition Route	Head of Community Pharmacy Assurance/ L Irwin
	E.1	Update on operationalising the TCQR route process leading to registration as a pharmacist*	
	E.2	Project Health Card Update*	
10.35	F	Revised CPD Models	D Gaughan C O'Connell P Corbett
	F.1	CPD Model For Pharmacists Project Health Card Update: Revised CPD Model for Pharmacists*	
	F.2	CPD Model for Pharmaceutical Assistants Consultation Draft: CPD Themes to support continuing professional development of Pharmaceutical Assistants*	
	F.3	Project Health Card Update: Development of CPD Model for Pharmaceutical Assistants*	
11.00	G	IIOP Updates	D Gaughan C O'Connell P Corbett
	G.1	Quarterly update on IIOP operations and developments*	
	G.2	EPortfolio Review Policy 2024/2025*	

11.10	H	Expert Taskforce – Implementation of Recommendations to Support the Expansion of Pharmacist Roles	D Burns/ O Carroll
	H.1	Memo: Revised Draft Guidelines to support Medicines Therapy Review, Counselling and Prescription Extension (following Public Consultation) *	
	H.2	Public Consultation Report*	
	H.3	Revised Draft Guidelines to support Medicines Therapy Review, Counselling and Prescription Extension*	
	H.4	Project Health Card update*	
11.30	I	Advance reform of the Pharmacy Act	D Burns
	I.1	Progress update**	
	I.2	Project Health card update*	
11.45	J	Hospital Pharmacy Regulation	Head of Community Pharmacy Assurance / L Irwin
	J.1	Position paper on Hospital Pharmacy Regulation*	
12.00	K	Emerging Risks to Future Pharmacy Workforce	D Gaughan C O’Connell Louise Hamra
	K.1	Project Health card update*	
12.10	L	2024 Work Plan Projects – Project Health Cards	D Burns
	L.1	Implementation of Policy Developments Relating to Pharmacy*	
	L.2	Patient Safety and Quality Initiatives*	
12.20	M	AOB -Meeting close- Next meeting date: 19 September 2024	Chair

We anticipate the meeting should end at approximately 12.30pm – Rory O’Donnell, Chair of the Regulatory and Professional Policy Committee

APPENDIX

Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council; “member” includes a member of a committee of the Council;

“specified matter” means—

- (a) an arrangement to which the Council is a party or a proposed such arrangement, or
- (b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

- (a) shall at the meeting, disclose that fact and the extent of the interest,
- (b) may not influence or seek to influence a decision to be made in relation to the matter,
 - (c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,
- (d) may not vote on a decision relating to the matter, and
 - (e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office

