

Minutes for Public Council Meeting No. 47
Thursday 16 May, 2013
PSI House, Fenian Street, Dublin 2

The Public session of the 47th meeting of the Council of the Pharmaceutical Society of Ireland established under the Pharmacy Act, 2007 was held at 09.30am on Thursday 16 May at PSI House, Fenian Street, Dublin 2.

Present: Mr P Fahey (President), Mr E Hanly (Vice President), Mr J Collins, Ms L Clarke, Ms M Doherty, Dr J Holohan, Ms I Kelleher, Ms D Larkin, Mr F Murphy, Ms Ní Longáin, Mr F O’Cuinneagáin, Mr K O’Hourihane, Mr N Stenson.

PSI Staff: Ms C McGoldrick, Acting Registrar, Mr J Bryan, Ms D Gaughan, Dr L Horgan, Mr T Reilly, Ms K O’Flaherty, Ms S O’Keeffe, Ms M McKeown

By teleconference: Professor C O’Driscoll, Mr J Corr.

The President opened the Public Council Meeting Number 47.

1. Apologies:

Mr J Brophy, Dr A Frankish, Mr A Horan, Professor C O’Boyle, Ms R Purcell.

2. Declaration of Interests

The President referred to item 2 in the Council Agenda and reminded the Council members present of their obligations under that part of the Act.

Paragraph 9 of Schedule 1 to the Pharmacy Act 2007, deals with the necessary disclosure of certain interests by members of the Council and by members of its various committees. Those requirements are also reflected in the Code of Conduct adopted for Council members which also requires that they “be honest and open with regard to conflicts of interest (either real or perceived). Members must not use their position for personal gain in either business, political or social relationships. Therefore, a member who has, or may be perceived to have, such a personal interest in a particular matter under consideration should declare that interest, withdraw from all discussions relating to it and take no part in any vote on such matter.”

A copy of paragraph 9 of Schedule 1 to the Act, relating to the disclosure of certain interests is therefore included and all members of the Committee are strongly advised to familiarise themselves with its contents.

3. Draft Minutes of Public Council Meeting no 46 held on 25 April, 2013.

Ms L Clarke brought to the Council's attention an error in the draft minutes. Under section 14 (AOB), it was reported in error that Ms L Clarke brought to the Council's attention her intention of resigning from certain committees when the new Council is in place, instead of Ms Noeleen Harvey. Ms L Clarke also requested that the minutes be amended to include the update given at the last meeting in relation to the work of the Inspection and Enforcement Committee. The minutes were agreed subject to the amendments outlined above.

4. National Pharmacy Internship Programme: General Issues in the administration of the Professional Registration Examination.

Mr N Stenson was invited to address Council. Two items regarding Agenda item 4 had been circulated to Council. Agenda Item 4(a) The General Issues in the Administration of the Professional Registration Examination (PRE) for the October 2013 and 2014 exam sittings and 4(b) Summary of changes to "General Issues in the Administration of the Professional Registration Examination 2013-2014". Mr N Stenson advised Council that the documents had been circulated with a list of proposed changes. Mr Stenson addressed the proposed changes as per Agenda Item 4(b).

The President sought approval on the changes to the General Issues in the Administration of the Professional Registration Examination (PRE) for the October 2013 and May 2014 exam sittings. The changes were unanimously approved.

5 National Pharmacy Internship Programme: Recommendation for Tutor Training requirements for 2013/2014.

Mr N Stenson was invited to address Council. At the PSI's request, the Royal College of Surgeons in Ireland (RCSI) has made a recommendation in relation to tutor training requirements for the 2013/2014 academic year. The RCSI recommends that tutors who successfully completed the Tutor Training and Accreditation Programme in 2011/2012 will be obliged to attend a mandatory one-day Tutor Network Meeting. Mr N Stenson informed Council that this recommendation had been approved by the Professional Development and Learning Committee at its meeting held on 9 May 2013.

The President sought approval on the revised recommendation for Tutor Training Requirements for 2013/2014. The changes were unanimously approved.

6. Update on the contract with the RCSI for the Irish Institute of Pharmacy.

Ms McGoldrick addressed Council. Council were updated on the outstanding commercial matters relating to the conclusion of the contract with the RCSI.

Due to the connection between agenda items 6 and 8, Council ran the two items together instead of in the order of the agenda. Agenda items 6 and 8(ii) were addressed initially, then item 8(i).

Reference Agenda Item 6 Update on the contract with the RCSI for the Irish Institute of Pharmacy. and 8(ii) Approval of Accreditation Process.

Dr L Horgan addressed Council. Dr L Horgan had circulated a Memo to Council (Agenda ref 8(ii)) from the Office of the Registrar on the proposed arrangements for PSI Council oversight of: (1) Amendments to the "Deed of Amendment in relation to the contract for the appointment of a service provider for the provision of services to the PSI in connection with the Establishment and Operation of an Institute of Pharmacy Managing Body"; and (2) the accreditation process for the 2013-2014 Seasonal Influenza Vaccination Training Programmes (ab initio and refresher).

- 1) It was proposed to Council that a Council Working Group be established to oversee the proposed amendments to the Deed of Amendment to reflect the identification of those services that are liable for VAT. Council delegate to the Working Group the authority to deal with this issue and any amendments of contract. The proposed Council Working Group will include:

Mr E Hanly (Vice President of Council),
Mr N Stenson (Chair of the Professional Development and Learning Committee),
Mr F O'Cuinneagain (Chair of the Chairpersons Committee),
Mr J Brophy (Council member),
Ms C McGoldrick (Acting Registrar).

The President sought approval for the establishment of the Council Working Group; this was unanimously approved by Council.

- 2) It was proposed to Council that a Council Working Group be established to oversee the arrangements to be put in place for the process to accredit eligible training programmes for the upcoming 2013-2014 influenza season as the arrangements set out in the Deed of Amendment cannot be progressed at this point in time. It is proposed to Council that a Working Group be established to oversee the appropriate arrangements regarding the accreditation process of the influenza vaccination training. The proposed Working Group will include:

Mr E Hanly Vice (President of Council),
Mr N Stenson (Chair of the Professional Development and Learning Committee),
Mr F O'Cuinneagain (Chair of the Chairpersons Committee),
Mr J Brophy (Council member),
Ms C McGoldrick (Acting Registrar).

The President sought approval on the establishment of a Council Working Group; this was unanimously approved by Council.

Agenda Item 8(i) Seasonal Influenza Vaccination Training programmes: Approval of format and content of training programmes for 2013-2-14 season.

Mr N Stenson was invited to address Council. The training requirements for the 2013-2014 Seasonal Influenza Vaccination Service in Retail Pharmacy Businesses document had been circulated to Council. In 2012, the Council of the PSI committed to undertaking an evaluation of the 2012/2013 Influenza season in pharmacies to provide assurance regarding the provision of the service. The evaluation involved engagement with patients, pharmacists and key stakeholders. The recommended training requirements for the 2013-2014 Influenza Season were outlined in the circulated document.

The President sought approval on the content and format of the Seasonal Influenza Vaccination Training Programme; this was unanimously approved by Council.

Reference Agenda item 8(ii) Approval of Accreditation Process

Full details of the item are noted above but for reference, the President sought approval on the establishment of a Council Working Group. Council unanimously approved the establishment of a Council Working Group.

7. Appointment of External Examiners for the October 2013 and May 2014 sitting of the Professional Registration Examination (PRE).

Mr N Stenson was invited to address Council. A Memo from the Professional Development and Learning Committee regarding Agenda Item 7 – Appointment of External Examiners for NPIP 2012-2013 (ie October 2013 and May 2014) had been circulated to Council for information. The Professional Development and Learning Committee approved the following appointments for the October 2013 and May 2014 sittings of the PRE:

- Professor Kevin McGuigan
- Dr Tamasine Grimes

The Committee also noted the following persons appointed by the Committee who will act as external examiners for the October 2013 sitting of the PRE:

- Professor Caitriona O'Driscoll
- Professor Anne Marie Healy
- Professor Peter Weedle.

**8. (i) Seasonal Influenza Vaccination Training Programmes: Approval of format and content of training programmes for 2013-2014 season. (N Stenson).
(ii) Approval of Accreditation Process. (LH)**

As mentioned above under agenda item 6, agenda items 8(i) and 8(ii) are related to agenda item 6 and accordingly, please refer to agenda item 6 for the minute of these two items.

9 Revised Guidance on the Provision of Seasonal Influenza Vaccination Service by Pharmacists in Retail Pharmacy Businesses (2013).

Ms M Doherty was invited to address Council. The PSI Guidance on the Provision of Seasonal Influenza Vaccination Service by Pharmacists in Retail Pharmacy Businesses (2013) document had been circulated to Council. The PSI conducted an evaluation of the provision of this service by pharmacists in 2012-2013. Revisions to the PSI Guidance have been made following this evaluation and are highlighted in yellow on the document distributed.

The Revised Guidance on the Provision of Seasonal Influenza Vaccination Service by Pharmacists in Retail Pharmacy Businesses (2013) was unanimously approved by Council.

10. Annual Report of the Preliminary Proceedings Committee 2012.

The President invited Ms C McGoldrick to address Council. The Annual Report of the Preliminary Proceedings Committee (PPC) 2012 had been circulated to Council. Ms McGoldrick advised Council that the PPC committee noted the efforts of the Practice of Pharmacy Development Committee in considering suggestions of the PPC.

Ms McGoldrick drew Council's attention to page 8 of the PPC Annual Report. "The PPC respectfully suggests that the Council might give consideration, where it deems it appropriate to do so, to exploring the possibility of engaging with the complainant in a more meaningful way after the decision has been made that there is not sufficient cause to warrant further action in relation to the complaint.....". Council members discussed this further, the current legislation does not provide for intermediate level complaints, however it was agreed that the PSI would seek legal advice on the suggestion made by the PPC.

It was agreed by Council that a letter should be sent to the Chair of the Preliminary Proceedings Committee, thanking them for the Annual Report, and advising them that Council would be supportive of an intermediate level in relation to complaints and will seek legal advice in relation to this.

11 Issue of Certification under Rule 18 of the PSI (Registration) rules 2008 – Recognition of Third Country qualifications as qualifications appropriate for practice in Ireland.

A memo from Ms Gaughan to Council regarding Agenda Item 11 had been circulated in advance, she was invited to address Council on this matter. Council was asked to issue certificates under Rule 18 of the PSI (Registration) Rules 2008 confirming that each of the three named individuals hold a qualification appropriate for practice in Ireland.

- Gbemisola Goretti Ngige
- Rana Aldamin
- Tara Hehir

The President sought this approval; Council unanimously approved the issuing of the Certificates under Rule 18 of the PSI (Registration) Rules 2008 to the three named individuals.

In addition Council approved that subsequently where any of these persons submit an application for registration which is valid, complete and complies with the criteria for registration set down in Schedule 1 of the PSI (Registration) Rules 2008, and no issues are identified by the Registrar in its processing, that they be registered in the Register of Pharmacists.

Matters Arising

The President updated Council on upcoming meetings and conferences attended:

- The President, Mr N Stenson, Ms C McGoldrick, Ms M Shanley and Dr L Horgan are meeting the Heads of Schools of Pharmacy tomorrow in relation to the PSI's upcoming education development activities.
- Members of the International Pharmaceutical Federation (FIP) will be in Ireland for a meeting next Tuesday 21 May. Ms Van der Hoeft is one of the attendees.
- The President and Ms C McGoldrick attended the eHealth Conference at the Convention Centre on the 14th and 15th May 2013.
- Ms C McGoldrick advised of a meeting held in the Department of Health on Wednesday 15 May attended by members of the executives to discuss the Falsified Medicines Directive, and specifically the transposition of Art 85c regarding internet supply of medicines. Ms K O'Flaherty updated Council on the meeting. The Department of Health are drafting amendments to the Medicinal Products (Prescription and Control of Supply) Regulations, to address and implement in national legislation the obligations imposed by the Falsified Medicines Directive. Council raised concerns regarding the possible implications for the PSI and the sector in the implementation of the proposed legislation specifically in relation to extra functions and the manner in which they are to be resourced. It was agreed that Ms O'Flaherty would draft a letter to the Department of Health regarding funding and public safety.

FIP

Ms O'Flaherty provided an updated to Council on FIP and outlined that the number of people who have submitted abstracts is higher than that for last years conference.

Updated from the Acting Registrar

- Ms C McGoldrick updated Council on issues relating to media regarding a recent Public Inquiry. Issues of privacy were discussed and Public versus Private Inquiries.
- There has been no update on the Appointments to Council.
- It was confirmed that the Minister for Health will open PSI House at 9.30am on Wednesday 19th June. All Council members are invited.
- The Annual Report and Financial Statements of the PSI were laid before both houses of the Oireachtas on 8 and 9 May and the Annual Report of the Preliminary Proceedings Committee will be included in the press release.
- Ms C McGoldrick acknowledged the recent death of Mr Dominic Dowling RIP. Mr Dowling was a great support to the PSI and the work and advice he gave were greatly valued by the Preliminary Proceedings Committee.

President

- As this was Mr Paul Fahey's last Council meeting as President of the PSI, he took the opportunity to again thank all Council members and PSI staff for their level of commitment and commented on the significant achievements of the last few years.
- Ms L Clarke thanked Mr P Fahey on behalf of the Council for all his work over the last two years.
- The President asked the Council for any other issues to be discussed, there being none, the meeting concluded at 10.45am.