

Agenda for Public Council Meeting No. 51

17 October, 2013 at 9.30am.

Location: PSI House, Fenian Street, Dublin 2

Colour code: Red—for decision; Green—for discussion; Blue—for information

- 9.30am** 1. **Apologies**
- 9.32am** 2. **Declaration of Interests**
Paragraph 9 of Schedule 1 to the Pharmacy Act 2007, deals with the necessary disclosure of certain interests by members of the Council and by members of its various committees. Those requirements are also reflected in the Code of Conduct adopted for Council members which also requires that they “be honest and open with regard to conflicts of interest (either real or perceived). Members must not use their position for personal gain in either business, political or social relationships. Therefore, a member who has, or may be perceived to have, such a personal interest in a particular matter under consideration should declare that interest, withdraw from all discussions relating to it and take no part in any vote on such matter.”
- A copy of paragraph 9 of Schedule 1 to the Act, relating to the disclosure of certain interests is therefore included and all members of the Committee are strongly advised to familiarise themselves with its contents.**
- 9.35am** 3. **Draft Minutes of Public Council meeting No. 49**
- 9.37am** 4. **Registrar’s Report (Acting Registrar)**
- 9.50am** 5. **Irish Institute of Pharmacy Steering Group (Registrar/Dr. L. Horgan):**
- a) Approval of revised Terms of Reference.**
 - b) Appointment of members to the Steering Group.**
- 10.00am** 6. **Irish Institute of Pharmacy: Approval of Service Plan 2014 for the Department of Health funding (Dr. L. Horgan)**
- 10.10am** 7. **Approval of revised Marks and Standards document for the MPharm provided by the RCSI (2013-2014 academic year) (Dr. L. Horgan)**
- 10.15am** 8. **Approval of the Report and Recommendations of the Accreditation Panel (‘the Visitors’) on the Bachelor of Science in Pharmacy degree programme delivered by the School of Pharmacy and Pharmaceutical Sciences in the University of Dublin, Trinity College (Dr. L. Horgan):**
- a) Main report of the statutory visit to the level 8 BSc Pharmacy Degree Course at Trinity College Dublin.**
 - b) Summary report of the statutory visit to the level 8 BSc Pharmacy Degree Course at Trinity College Dublin.**

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- 10.25am 9. **Appointments to the Advisory Committees (President)**
- 10.35am 10. **Pharmaceutical Assistants and Section 30 of the Pharmacy Act 2007 (Mr J Byran)**
- 10.40am 11. **Policy Review in relation to Restoration Procedure (Ms D Gaughan)**
12. **Risk Register**
13. **Inspection and Enforcement Policy Document**
14. **Quarterly report of the Chair of the National Forum for Pharmacy Education and Accreditation**
15. **Report on FIP Congress Dublin**
16. **Draft Guidelines on the supply of non-prescription medicines from a Retail Pharmacy Business (to facilitate compliance with Regulation 10 of the Regulation of Retail Pharmacy Businesses Regulations 2008 (S.I. No. 488 of 2008)**
16.1 Memo to Council on Guidelines on the supply of non-prescription medicines from a Retail Pharmacy Business
16.2 Draft Guidelines for release for public consultation
17. **Revised Guidance on the supply by Pharmacists of Medicines to Patients in Residential Care Settings**
17.1 Guidance on the Supply by Pharmacists in Retail Pharmacy Businesses of Medicines to Patients in Residential Care Settings (including Nursing Homes)(updated Practice Notice 1/2010)
18. **Financial Report to 30 June 2013**
19. **Renewal of Lease for Office Accommodation in Cork**
20. **Council Members' Time***

***NB: Please advise Muireann McKeown in advance of your intentions to speak during this agenda item, or verbally inform the President on the morning of the meeting.**

**Ms. C. McGoldrick
ACTING REGISTRAR**

**Meeting should adjourn 11.00am
Next Council Meeting: 12 December 2013**