

Agenda for Public Council Meeting No.119
09:00am Thursday, December 16th, 2021
Location: Remote Access Online due to COVID-19 Public Health Emergency.

Colour code: Red—for decision; Green—for discussion; Blue—for information

<u>Indicative Times</u>	Item and Presenter		
09:00am	A	Apologies	President
09:01am	B	<p>Declaration of Interests (please refer to Appendix A)</p> <p>Paragraph 9 of Schedule 1 to the Pharmacy Act 2007, deals with the necessary disclosure of certain interests by members of the Council and by members of its various committees. Those requirements are also reflected in the Code of Conduct adopted for Council members which also requires that they “be honest and open with regard to conflicts of interest (either real or perceived). Members must not use their position for personal gain in either business, political or social relationships. Therefore, a member who has, or may be perceived to have, such a personal interest in a particular matter under consideration should declare that interest, withdraw from all discussions relating to it and take no part in any vote on such matter.”</p> <p>A copy of paragraph 9 of Schedule 1 to the Act, relating to the disclosure of certain interests is therefore included as Appendix A and all members of the Committee are strongly advised to familiarise themselves with its contents.</p>	President
09:02am	C	Request for Council approval of the draft Minutes of the public Council meeting No. 118	President
09:04am	D	Agreement on the Meeting Agenda	President

E. Updates and Items from the Registrar			
09:05am	E.1	Registrar’s Report	Registrar
	E.2	Update on Q4 implementation of the Service Plan 2021	Registrar

	E.3	(a) Request for Council approval of PSI Service Plan and Budget for 2022	Registrar
		(b) Recommendation of the Performance and Resources Committee on the PSI Budget 2022	G. Knowles
		(c) Request for Council approval of donation to Practitioner Health Matters	Registrar
	E.4	Motion for approval of bank signatories	Registrar

10:00am		Comfort Break	
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F. Performance & Resources Committee			
10:15am	F.1	Report to Council from the Performance & Resources Committee	G. Knowles
	F.2	Strategic Financing Review: Request for Council approval of recommendations on future policy approach on accumulated income and expenditure reserves	G. Knowles
	F.3	Request for Council approval of Management Accounts to 30 September	G. Knowles
	F.4	Request for Council approval of the PSI Employee Handbook	G. Knowles
	F.5	Request for Council approval of re-appointments to the Disciplinary Committees	G. Knowles

G. Audit & Risk Committee			
10:40am	G.1	Report to Council from the Audit & Risk Committee	P. Gorecki
	G.2	Request for Council approval of the PSI's Risk Management Framework	P. Gorecki
	G.3	Request for Council approval of the appointment of External Auditors	P. Gorecki

H.1 Business Transformation Project Programme Board			
10:55am	H.1	Report to Council from the Business Transformation Project Programme Board	F. Foy

I.1 Regulatory and Professional Policy Committee			
11:10am	I.1	Report to Council from the Regulatory and Professional Policy Committee	J. Kissane
	I.2	Request for Council approval of the IOP 2022 Workplan	J. Kissane
	I.3	Request for Council approval of the Annual Reports from the Schools of Pharmacy	J. Kissane

J. Special Purposes Committee			
11:20pm	J.1	Report to Council from the Special Purposes Committee	President
	J.2	Request for Council approval of the re-appointment of members for a further term to the: (a) Audit and Risk Committee (b) Performance and Resources Committee (c) Regulatory and Professional Policy Committee	President
	J.3	Request for Council approval of the appointment of Council members to the PSI's: (a) Audit and Risk Committee (b) Preliminary Proceedings Committee (c) Professional Conduct Committee	President
	J.4	Request for Council approval of the re-appointment of the Chair of the Health Committee	President
	J.5	a. Update on Appointment of the Interim Registrar/Chief Officer b. Update on recruitment of new Registrar/Chief Officer	President

K. Items from the President			
11:40am	K.1	Preliminary Proceedings Committee Annual Report 2020	S. McCarthy

L. Any Other Business			
12:00pm	L.1	As tabled under item D	President

Mr. Niall Byrne

Registrar/Chief Officer

We anticipate the Council meeting will finish at approximately 12:30pm.

The next public meeting of Council is scheduled to take place on Thursday 3rd of March 2022

APPENDIX A

Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council;

“member” includes a member of a committee of the Council;

“specified matter” means—

- (a) an arrangement to which the Council is a party or a proposed such arrangement, or
- (b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

- (a) shall at the meeting, disclose that fact and the extent of the interest,
- (b) may not influence or seek to influence a decision to be made in relation to the matter,
- (c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,
- (d) may not vote on a decision relating to the matter, and
- (e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office.