

Agenda for Public Council Meeting No. 105

08:30am Thursday, 18 June 2020

Location: Remote Access Online due to COVID-19 Public Health Emergency

Colour code: Red—for decision; Green—for discussion; Blue—for information

<u>Indicative Times</u>	<u>Item and Presenter</u>		
08.30am		Preliminary Matter: Election of a President & Vice President of PSI.	Presiding Officer
08:45am	A	Apologies	President
08:46am	B	<p>Declaration of Interests (please refer to Appendix A)</p> <p>Paragraph 9 of Schedule 1 to the Pharmacy Act 2007, deals with the necessary disclosure of certain interests by members of the Council and by members of its various committees. Those requirements are also reflected in the Code of Conduct adopted for Council members which also requires that they “be honest and open with regard to conflicts of interest (either real or perceived). Members must not use their position for personal gain in either business, political or social relationships. Therefore, a member who has, or may be perceived to have, such a personal interest in a particular matter under consideration should declare that interest, withdraw from all discussions relating to it and take no part in any vote on such matter.”</p> <p>A copy of paragraph 9 of Schedule 1 to the Act, relating to the disclosure of certain interests is therefore included as Appendix A and all members of the Committee are strongly advised to familiarise themselves with its contents.</p>	President
08:47am	C	Request for Approval by Council of Draft Minutes of Public Council Meetings No. 104.	President
08:49am	D	Agreement on the Meeting Agenda.	President

E. Updates and Items from the Registrar			
08:50am	E.1	Report from the Registrar including update on the PSI's response to the COVID-19 Public Health Emergency.	Registrar
	E.2	Q2 Service Plan 2020 Update.	Registrar
	E.3	PSI Council Corporate Strategy Sub-group Update.	Registrar
	E.4	Request for approval by Council of the recommendations of the accreditation team on the MPharm programmes.	D. Gaughan
	E.5	Request for approval by Council to Amend the PSI (Registration) Rules 2008.	D. Gaughan
F. Report from the Audit & Risk Committee			
09:50am	F.1	Audit & Risk Committee Report to Council.	P. Turpin
G. Report and Updates from the Performance & Resources Committee			
10.05 am	G.1	Performance and Resources Committee Report to Council.	G. Knowles
	G.2	Request for Approval by Council of Management Accounts to 31 March 2020.	G. Knowles
	G.3	Request for approval by Council of APPEL's Business Case for the reallocation of approved Tutor Training Funding to online training instead of face-to-face training: a) Business case approval. b) Request for funding allocation from the accumulated reserves.	G. Knowles
	G.4	Request for approval by Council of Re-appointments to PSI Disciplinary Committees	G. Knowles
10.35 am		Coffee	
H. Report and Updates from the Regulatory and Professional Policy Committee			
10.50 am	H.1	Regulatory and Professional Policy Committee Report to Council.	M. Ní Shúilleabháin
	H.2	Approval of proposed Memorandum of Understanding with Sport Ireland.	M. Ní Shúilleabháin
	H3	Request for approval by Council of Addendum to Guidance on the Provision of Vaccination Services by Pharmacists in Retail Pharmacy Businesses: Provision of an Influenza	M. Ní Shúilleabháin

		Vaccination Service for Children aged 6 months old and older.	
	H.4	PSI practical guidance when providing a pharmacy vaccination service during the COVID-19 pandemic.	M. Ní Shúilleabháin
	H.5	Request for Approval by Council of PSI Guide to Sanctioning.	M. Ní Shúilleabháin
I. Items from the President			
11.20am	I.1	For noting; Confirmation of the result of email vote on 19 th May 2020, by Council, to approve the proposed Pharmaceutical Society of Ireland (Fees) (Amendment) Rules 2020 be issued for public consultation.	President
	I.2	For noting; Confirmation of the result of email vote on June 2 nd 2020, by Council, to approve the proposed draft amendment to the Pharmaceutical Society of Ireland (Fees) Rules 2014, (As amended), be submitted to the Minister for Health for his consent to their making, without any further change.	President
J. Report from the Business Transformation Programme Board			
11.30am	J.1	Business Transformation Programme Board Report to Council	F. Foy
K. Any Other Business			
11.40am	K.1	As tabled in item D	President

Mr. Niall Byrne
Registrar/Chief Officer

We anticipate the Council meeting will finish at approximately 12 noon

The next Council Meeting is scheduled to take place on the 23rd July 2020

APPENDIX A

Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council;

“member” includes a member of a committee of the Council;

“specified matter” means—

- (a) an arrangement to which the Council is a party or a proposed such arrangement, or
- (b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

- (a) shall at the meeting, disclose that fact and the extent of the interest,
- (b) may not influence or seek to influence a decision to be made in relation to the matter,
- (c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,
- (d) may not vote on a decision relating to the matter, and
- (e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office.