
Agenda Item E.1(b)

Report on material decisions of the Audit and Risk Committee

From: Ms. Veronica Treacy, Chair of the Audit & Risk Committee

The Audit & Risk Committee met on the 9th of March 2021. The meeting was convened on-line due to the on-going COVID-19 pandemic.

The agenda items below reflect the material decisions made by the Committee. Agenda items 7, 9 and 10 refer to matters before Council for decision. The agenda from the Committee meeting can be found in Annex 1 and highlights the additional items that were tabled for discussion or for noting by the Committee.

Agenda Item 5: Request for Approval of the Internal Auditor's Report on the PSI's Internal Controls

The Committee met with the PSI's Internal Auditors to discuss the Internal Audit Report on the PSI's System of Internal Control, which identified three low risk findings. The Report indicated that Significant Assurance can be placed on the design and operation of the systems for the period under review.

The Committee was satisfied with management's response to the findings and approved the report.

Agenda Item 6: Request for Approval of the Internal Audit Plan 2021-2022

The Committee considered, with the Internal Auditors, the Internal Audit Plan 2021-2022, which was developed by the Internal Auditors following input from management and the Audit and Risk Committee. The next scheduled internal audit is on fitness to practice.

The Committee approved the Internal Audit Plan 2021-2022 and a copy of the plan is available on Council iPads.

Agenda Item 7: Request for Approval of an Extension to Crowley DFK's Internal Audit Contract.

The Committee discussed the 1 year extension to the current contract with the PSI's Internal Auditors, Crowley's DFK. The Committee was informed that the extension is provided for under the current contract.

The Committee approved the extension to Crowley DFK's contract, as the PSI's Internal Auditor, for 1 year and is requesting Council to ratify this decision acknowledging that, as provided for in the Pharmaceutical Society of Ireland (Council) Rules 2008 and 2015, the Council is ultimately responsible for the appointment of Internal Auditors.

Agenda Item 9: Request for Approval of the 2020 PSI Annual Financial Statements.

The Committee discussed the 2020 Annual Financial Statements and the Management Letter with the External Auditor. The Committee considered the draft financial statements to be complete, consistent with information known to the Committee and reflect appropriate accounting standards and principles. The Committee was satisfied with the findings identified in the External Audit Management Letter and management's response.

The Committee approved the 2020 Annual Financial Statements and the External Audit Management Letter and is recommending their approval to Council.

Agenda Item 10: Request for Approval of the 2020 PSI Annual Report.

The Committee discussed the Statement of Internal Control and was satisfied that the PSI's systems of internal control were operating effectively in 2020. Council is required, under the Code of Practice for the Governance of State Bodies, to confirm in the Annual Report that it has carried out an assessment of the State body's principal risks, including a description of these risks, where appropriate, and associated mitigation measures or strategies. The Committee reviewed the Risk Report, which included the PSI's principal risks and uncertainties and was satisfied with the assessment of the principal risks. The Committee also reviewed the Report from the Audit and Risk Committee and agreed that it adequately reflected the work that had been carried out by the Committee during 2020.

The Committee approved the 2020 Annual Report, incorporating the Statement of Internal Control, the Report of the Audit and Risk Committee, and the Risk Report: Principal Risks and Uncertainties and is recommending its approval to Council.

Annex 1



Agenda

PSI Audit and Risk Committee

Tuesday, 9th March 2021, 10:00am – 12 noon

Location: Remote access online due to COVID-19 Public Health Emergency

Colour code: **Red**—for decision; **Green**—for discussion; **Blue**—for information

10:00	1.	Private Committee Time.
10:15	2.	Apologies.
10:16	3.	Declaration of Interests (See appendix A) (Chair).
10:17	4.	Request for Approval of the Minutes of the Audit and Risk Committee Meeting held 24 th November 2021 (Chair).
10:19	5.	Request for Approval of the Internal Auditor's Report on the PSI's Internal Controls (T. Cooney, Crowleys DFK)
10:30	6.	Request for Approval of the Internal Audit Plan 2021-2022 (T. Cooney, Crowleys DFK)
10:45	7.	Request for Approval of an Extension to Crowleys DFK Contract (C. Stokes)
10:50	8.	Update on the Implementation of Internal Audit Recommendations (Registrar).
11:00	9.	Request for Approval of the 2020 Annual Financial Statements (a) Financial Statements Year End 2020 (L. Horgan) (b) External Audit Management Letter (T. McDonald, JPA Brenson Lawlor)
11:20	10.	Request for Approval of PSI 2020 Annual Report (Registrar/C. Stokes) (a) Statement of Internal Control (b) Report of the Audit and Risk Committee (c) Risk Report: Principal Risks and Uncertainties

11:30	11.	Revised Corporate Governance Framework (C. Stokes).
11:40	12.	<u>Risk Management</u> (a) Corporate Risk Register (Registrar). (b) Review of the Corporate Governance & Public Affairs Risk Register (C. Stokes).
11:45	13.	Report to Council (Chair)
11:50	14.	Any Other Business