
Terms of Reference

Registration and Qualification Recognition Committee

1. To advise the Council of PSI on the development of policy in all matters relating to registration and recognition of qualifications, and to keep abreast of European Union (EU) and international developments in the areas of registration and licensing of pharmacists and of pharmacies and recognition of qualifications.
2. To determine the criteria and processes for registration and continued registration of persons (in accordance with the competence standards and other standards set by Council), and of retail pharmacy businesses.
3. To oversee the proper and effective maintenance including maintenance procedures of the Registers.
4. In appropriate cases when requested to do so, to advise the Council on the registration and/or continued registration of persons and retail pharmacy businesses in any of the Registers kept in pursuance of Section 13 of the Pharmacy Act 2007.
5. In appropriate cases when requested to do so, to advise the Council on the proposed removal of the name of persons or retail pharmacy businesses from the Registers.
6. In conjunction with the Professional Development and Learning Committee to oversee and assist in the development, implementation and quality assurance of the processes of recognition of qualifications for the purposes of registration in respect of persons duly qualified to practice applicable to pharmacists under the EU/EEA route of recognition, and the non-EU/EEA system of qualification recognition.
7. From time to time to oversee and review and the quality assure of the system of registration for persons and retail pharmacy businesses in any of the Registers kept in pursuance of Section 13 of the Act and as operated by the PSI.
8. To review and audit on a random basis and in accordance with the standard operating procedures of the PSI, the decisions of the Registrar in relation to matters which come before him under Part 4 of the Act and sections 59, 60 and 61 of the Act.
9. In conjunction with the Professional Development and Learning Committee as lead committee and the Pharmacy Practice Development Committee, to advise on the design and implementation of a system for continuing professional development (CPD).
10. To carry out such functions of the Council as may be delegated to the committee under section 11(8) of the Pharmacy Act 2007.
11. To represent the Council, at its request, nationally and internationally in matters of registration and qualification recognition.

12. To contribute to the development of the annual Service Plan and monitor performance against budget on a quarterly basis for the Registration and Qualification Recognition Unit.
13. To report to Council on a regular basis on the actions of the Registration and Qualification Committee through the Chairperson.
14. To liaise with other Committees of Council as required.
15. To consider and review risks and the mitigating measures to be taken.
16. To review the Terms of Reference of the Committee on an annual basis and make such recommendations to Council in relation thereto as may be deemed appropriate.
17. In accordance with Rule 24(3) of the Pharmaceutical Society of Ireland (Council) Regulations 2008, the Council hereby dispenses with the necessity to confirm acts of the Registration and Qualification Recognition Committee provided they are undertaken within its stated terms of reference as set out above.

Reviewed By	Date	Approved By	Date
RQR Committee	13 October 2015	Council	24 March 2016

